

## **MnCUN Events – Cancellation Policies 2019/2020**

### **Major Events – Annual Meeting, CU Day at the Capitol, CEO Conference, Fall Leadership Conference**

#### **Cancellation Policy**

All cancellations and substitutions must be submitted to Ben Hering by email at [bhering@mncun.org](mailto:bhering@mncun.org). A full refund will be granted for any cancellations made prior to the published early bird registration deadline. Cancellations made between the early bird deadline and final registration deadline are subject to a \$100 processing fee. For events without an early bird deadline, a full refund will be granted for any cancellation made prior to the registration deadline. No refunds are available after the published registration deadline. MnCUN reserves the right to cancel or reschedule any event and will make every effort to contact participants in a timely manner. If MnCUN extends a registration deadline, the refund time frame will not be extended.

### **Educational Programming - P2Ps, Roundtables, Webinars, Etc.**

#### **Cancellation Policy**

Cancellations must be sent to Ben Hering at [bhering@mncun.org](mailto:bhering@mncun.org). A full refund will be given for cancellations made at least 24 hours prior to the start time of the event. No refund will be given for cancellations not meeting the above requirements. Substitutions must also be sent to Ben Hering at the email address above, and may be made at any time.